

University of New Mexico Libraries
Director of Collections and Acquisitions Services

The University of New Mexico Libraries has an opening (JR#6425) for a Director of Collections and Acquisitions Services (CAS). This is a full-time, 12 month faculty position. The tenure status and faculty rank of this position is negotiable based on experience and professional qualifications. The desired start date is July 1, 2008. The annual salary is negotiable from a minimum of \$70,000 and includes full benefits.

Position Description

The University Libraries seeks an innovative and visionary senior manager who is a knowledgeable and flexible professional capable of leading the collection development and acquisition of all formats in a rapidly changing organization. With supervision for 16 FTE, this manager will lead the implementation of the merger of the electronic and print resource acquisition and collection processing units, as well as continue to manage the library-wide initiative to transition collection acquisitions from predominantly print to electronic formats. The Director will work collaboratively with library employees, campus students and faculty, and vendor representatives.

Education and Experience

Minimum Requirements:

- Master's degree from an ALA-accredited Library/Information Science program or an international equivalent.
- Four years of library work experience including two years of relevant, progressively responsible management experience.
- Two years experience in managing or troubleshooting electronic resources.

Preferred (Desired) Qualifications:

- Demonstrated experience in team oriented project management.
- Demonstrated ability to effectively lead and engage employees through processes of organizational improvement and change.
- Demonstrated skill to analyze and resolve complex problems.
- Excellent oral and written communication and interpersonal skills.
- Ability to collaborate successfully with faculty and colleagues in a working environment characterized by change.
- Demonstrated record of leadership and achievement in an academic library.
- Broad understanding of current information technologies and patron services in academic libraries including a working knowledge of:
 - an ILS system, vendor ordering systems, an ERM system and how these are evolving;
 - the current academic publishing market and environment;
 - and the future trends and needs of the scholarly community.
- Demonstrated strong commitment to quality customer service.
- Knowledge of acquisitions and collection development principles, procedures and technologies.

Primary Duties

- Provides leadership and management of the Collections and Acquisitions Services department.
- Leads the organization in the development and implementation of projects and initiatives related to the rapid integration of next-generation discovery, access and resource management technologies.
- Implements new approaches in acquiring and managing resources taking advantage of emerging technologies.
- Works with library subject specialists, campus student and faculty, and vendor representatives.

- Negotiates licenses with vendors and consortia.
- Works with vendors and library employees to gather, organize and evaluate data concerning library acquisitions including electronic, print, and non-print resources.
- Communicates CAS priorities and projects to other UL departments and units, the UNM Law Library, Health Science Library and Informatics Center and UNM Branch campus libraries throughout the state.
- Fulfills requirements for research, publication, and service as detailed in the UNM Faculty Handbook.
- Participates in faculty governance as detailed in the UNM Faculty Handbook including serving as an ex-officio member on UNM's Curriculum Committee.

Environment

The University of New Mexico Libraries contains over 2 million volumes and includes four branch libraries, Centennial Science and Engineering Library, Fine Arts & Design Library, Parish Memorial Library (business and economics), and Zimmerman Library (education, humanities and social sciences). Zimmerman Library also houses the Center for Southwest Research and Special Collections. The University Libraries is a regional library in the Federal Depository Library Program. The Libraries use Innovative Interfaces, Inc., a consortial OPAC, circulation, acquisitions and serials control systems.

The UNM main campus enrolls 32,000 students and employs 2,900 faculty and 5,000 staff. UNM offers 103 baccalaureate degrees, 73 master's degrees and 40 doctoral degrees and 3 professional degrees. The University of New Mexico is a Tier I Research Institution and a Hispanic-Serving Institution. UNM attracts a culturally diverse student population. For more information on the libraries, please visit our website at <http://elibrary.unm.edu>.

To Apply

Required Application Materials:

Resume, names and contact information of three references, and a signed letter of interest addressing the minimum and preferred qualifications listed.

Submit to (*email preferred*):

Linda Skye, Search Coordinator
Lskye@unm.edu

University of New Mexico Libraries
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1 University of New Mexico
Albuquerque, NM, 87131-0001
Fax: (505) 277-7196

Deadline

The search will remain open until the position is filled. For best consideration, complete applications should be received by our office no later than **Tuesday, April 1, 2008**.

The University of New Mexico is an Equal Employment Opportunity/Affirmative Action Employer and Educator.