**Center for Southwest Research and Special Collections
2021- 2022 UNM Graduate Fellowships**

**Stanley Berne and Arlene Zekowski Manuscript Collection Fellowship
Center for Southwest Research and Special Collections**

The Fellowship is awarded to a graduate student enrolled at the University of New Mexico for work on the archival Berne and Zekowski collection. The work will involve processing various types of archival material including: organizational files; literary materials; correspondence; photographs; and audio-visual materials.

Stanley Berne and Arlene Zekowski were well known poets, essayists, and educators. They spent their retirement in Santa Fe after many years of traveling the world. Together they created the neo-narrative literary form and hosted a popular TV series, Future Writing Today at KENW-TV on PBS. They were also authors of numerous books.

Duties and Responsibilities
Under the guidance of the archivist, the fellow will process (preserve, organize, arrange and describe) original archival material. The fellow will consult with resources and persons involved with the creation of the materials to acquire background information about the collections. The fellow will create an inventory with descriptive information to be published as a finding aide on the CSWR online catalogue.

Terms of the Award
The award is for $16,000 for the academic year. The fellow will work 20 hours each week during the fall and spring semesters including finals week and the week before the start of classes in both the fall and the spring. University-wide holidays are exempted. The fellow is required to give a short research presentation in Spring 2022 relating to the work accomplished during the fellowship.

Selection Criteria

Required:

- Graduate student in residence at the University of New Mexico with a minimum of 6 credit hours of course work, thesis or dissertation hours which count towards the graduate degree
- Research and writing skills
- Good communication, organization and time management skills
- Legally authorized to work in the United States

Preferred:
- Academic degree or focus on history & culture,literary studies, American studies, or related disciplines.
- Familiarity with issues of significance to literary genre and/or New Mexico history and culture
- Knowledge of Microsoft office suite including Excel spreadsheets
- Experience or interest in digital imaging

Application Requirements
- Letter of application specifically addressing the selection criteria
- Two letters of recommendation from individuals familiar with applicant's academic and work experience; letters should include telephone numbers for verification
- Copy of a recent research paper (first 1-3 pages only)
- Applicant's resume/curriculum vitae
- Completed application form

Request additional information and/or e-mail your completed application packet to:
Tomas Jaehn
Center for Southwest Research and Special Collections
University of New Mexico Libraries
505-277-0487 or tjaehn@unm.edu

Deadline for receipt of application is Friday, 7 May 2021
(Award pending final budget approval before fall semester)

Center for Southwest Research and Special Collections
University of New Mexico Libraries
2021-2022 Graduate Fellowship Application Form

Deadline: Friday, May 07, 2021

Please indicate the Fellowship You Are Applying for:

Name of Fellowship:

Date:

Name: **Banner ID#**

Mailing Address:

Daytime Phone #:   **E-Mail:**

UNM Academic Department:

Dissertation/Thesis Topic:

Degrees Held/Fields of Study:

Expected Date of UNM Graduation:

Application packets must include, in addition to this application form:

- Letter of application specifically addressing the selection criteria and how your skills and knowledge match that criteria. If you are applying for two or more fellowships there must be a separate application and letter for each position
- Two letters of recommendation from individuals familiar with your academic and work experience; letters should include telephone numbers for verification
- Copy of a recent research paper (first 1-3 pages only)
- Your resume/curriculum vitae