



**UNIVERSITY LIBRARIES**

CENTER FOR SOUTHWEST RESEARCH  
& SPECIAL COLLECTIONS

**Center for Regional Studies  
2021- 2022 UNM Graduate Fellowships**

**Scholarly Communication Fellowship  
Digital Initiatives & Scholarly Communication (DISC)  
The University of New Mexico**

**The Scholarly Communication Fellowship** is awarded to a graduate student enrolled at the University of New Mexico to assist in the digital preservation and dissemination of the scholarship, research and cultural works created by UNM in freely accessible platforms including the UNM Digital Repository. This fellowship will provide a broad introduction to scholarly communication processes and concepts such as open access publication.

**Duties and Responsibilities**

The fellow will work closely with DISC faculty and staff to help migrate UNM theses, dissertations, and faculty publications to the UNM Digital Repository ([digitalrepository.unm.edu](http://digitalrepository.unm.edu)), where they will be accessible for campus and community researchers. The fellow will also support the digitization, description and uploading of materials held by the library and the Center for Southwest Research into various DISC platforms.

In addition, they will provide outreach and end user support for these platforms. Depending on the fellow's research interests, there are opportunities for the creation of digital exhibits showcasing UNM research, text encoding or other digital humanities projects.

**Terms of the Award**

The award is for \$16,000. The fellow will work 20 hours each week during the fall and spring semesters including finals week and the week before the start of classes in both the fall and the spring. University-wide holidays are exempted. The fellow is required to give a short research presentation in Spring 2022 relating to the work accomplished during the fellowship.

## **Selection Criteria**

### **Required:**

- Graduate student in residence at the University of New Mexico with a minimum of 6 credit hours of course work, thesis or dissertation hours which count towards the graduate degree
- Good writing, communication, organization and time management skills.
- Experience using Microsoft Windows, Microsoft Office and Adobe Acrobat.
- Some knowledge of HTML and CSS.
- Legally authorized to work in the United States

### **Preferred:**

- Academic degree or focus on New Mexico history & culture, Education, Political Science, Chicana(o)/Native American Studies, Women's Studies, American Studies or related disciplines.
- Experience in graphic design or website management.

## **Application Requirements**

- Letter of application specifically addressing the selection criteria
- Two letters of recommendation from individuals familiar with applicant's academic and work experience; letters should include telephone numbers for verification
- Applicant's resume/curriculum vitae
- Completed application form

### **Request additional information and/or send your completed application packet to:**

Sarah Kostelecky  
Director of Digital Initiatives and Scholarly Communication  
1 Univ. of New Mexico, MSC 05-3020  
Albuquerque, NM 87131-0001  
sarahrk@unm.edu

**Deadline for receipt of application is Friday, 7 May 2021.  
(Award pending final budget approval before fall semester)**

**Center for Regional Studies  
University Libraries  
University of New Mexico  
2021-2022 Graduate Fellowship Application Form  
Deadline: Friday, May 07, 2021**

**Please indicate the Fellowship You Are Applying for:**

**Name of Fellowship:**

**Date:**

**Name:**

**Banner ID#**

**Mailing Address:**

**Daytime Phone #:**

**E-Mail:**

**UNM Academic Department:**

**Dissertation/Thesis Topic:**

**Degrees Held/Fields of Study:**

**Expected Date of UNM Graduation:**

**Application packets must include, in addition to this application form:**

- Letter of application specifically addressing the selection criteria and how your skills and knowledge match that criteria. If you are applying for two or more fellowships there must be a separate application and letter for each position
- Two letters of recommendation from individuals familiar with your academic and work experience; letters should include telephone numbers for verification
- Copy of a recent research paper (first 1-3 pages only)
- Your resume/curriculum vitae